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ALIGNMENT WITH THE GLOBAL SCALE OF ENGLISH AND THE COMMON EUROPEAN FRAMEWORK OF REFERENCE







Business rtner

Business Partner is an innovative business English course fully aligned to the Global Scale of English (GSE) and the Common European Framework of Reference (CEFR).

This new eight-level business English course is for learners and professionals who want to communicate effectively in English in the workplace. Business Partner allows for personalization of the learning experience with a structured modular approach that gives the flexibility to focus on specific needs and learning outcomes.

Business Partner offers a balanced mix of language and skills, with real-life business stories provided through authentic videos on business topics such as Financial crises, Training and development, Business culture, Employee performance and Time management. The integrated videobased Communication skills training programme develops learners' awareness of communication issues, including *building relationships, giving feedback, managing bad news*, and *mentoring*. Business skills lessons offer practical training in functional business skills such as *presentations, negotiations*, meeting facilitation, and brainstorming.

Learners have the opportunity to evaluate their progress step by step against the Global Scale of Earlich Learning Objectives for Professional English. the G

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Course Components

- Course Book with Digital Resources
- Course Book with MyEnglishLab
- Workbook
- Teacher's Resource Book with MyEnglishLab
- Active Teach
- Website: http://pearsonELT.com/businesspartner

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The Global Scale of English and the Common European Framework of Reference

The Global Scale of English is a standardized, granular scale from 10 to 90 which measures English language proficiency. It is aligned with the Common European Framework of Reference (CEFR). Unlike the CEFR, which describes proficiency in terms of broad levels, the Global Scale of English identifies what a learner can do at each point on a more granular scale—and within a CEFR level. The scale is designed to motivate learners by demonstrating incremental progress in their language ability. The Global Scale of English forms the backbone for Pearson English course material and assessment.

CEFR and the Global Scale of English both comprise a number of Can Do statements, or "learning objectives," for each of the four language skills, describing what learners should be able to do at different levels of proficiency. The learning objectives are written to reflect what a student 'Can Do' with language without regard to the context in which a language skill may surface. The GSE Learning Objectives have been aligned to the CEFR, and many additional statements created, rated for difficulty, and calibrated to the scale.

This document provides an overview of the learning objectives that are covered in each unit of the course. As the learning objectives focus specifically on language skills, some learning objectives will be repeated multiple times, a reflection of the fact that skills are built through practice in multiple contexts.

In order for a learner to successfully learn and internalize a skill (with the goal of achieving mastery in the second or foreign language), it is important to encounter the skill in a variety of contexts. The content of Business Partner is designed to provide multiple touchpoints from which a learner can explore the possibilities of use of any given language skill. From conversations in the workplace, to negotiation and presentation skills, learners are given a variety of opportunities to improve their agility and fluency with the various skills.

For each learning objective we indicate whether a statement is from the original CEFR or newly created by Pearson English:

(C)	Common European Framework descriptor, verbatim, © Council of Europe
(C _A)	Common European Framework descriptor, adapted or edited, © Council of Europe
(N2000)	North (2000) descriptor, verbatim
(E _A)	Eiken descriptor, adapted or edited © Eiken Foundation of Japan
(N2000 _A)	North (2000) descriptor, adapted or edited
(N2007 _A)	North (2007) expanded set of C1 and C2 descriptors, adapted or edited
(P)	New Pearson English descriptor
(W _A)	WIDA ELD Standards (2012), adapted or edited

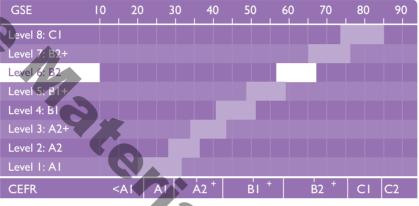
[Note: If a value is in parentheses, it indicates the learning objective is still undergoing research and validation, and therefore the value is a provisional estimate.]

Visit english.com/gse to learn more about the Global Scale of English.





Business Partner is aligned with the Global Scale of English and the Common European Framework of Reference. It takes learners from CEFR A1 to C1 (20-85 on the Global Scale of English). Each lesson guides students to a 'Can Do' goal in line with the Global Scale of English and the Common European Framework 'Can Do' statements.



Learn more about the Global Scale of English at english.com/gse

The unit tables on the following pages list the main learning objectives presented in each lesson. Those that appear in italics are associated with support activities that build up to a larger lesson outcome, or indicate an additional skill which is significant in terms of overall learning, though it is not the primary skills focus targeted in the lesson.



UNIT 1 Corporate culture

	UNI	C1 Corp	orate culture					
2	Grammar: Future Continuous and Future Perfect Simple; Phrases with be							
	Vocabu	llary: Eleme	ents of corporate culture					
Sono.	Functio		ge: Building trust; Self-presen	tation;	Structuring	a		
	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)		
	Su -	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	8		
		0.	Can understand the advantages and disadvantages of different options during a discussion. (P)	64	B2 (59–66)	8		
		Speaking	Can take part in routine formal discussions conducted in clear standard speech in which factual information is exchanged. (C _A)	60	B2 (59-66)	9		
			Can give a simple presentation on a work-related topic. (P)	51	B1+ (51–58)	9		
	1.2	Reading	Can scan a long text or a set of related texts in order to find specific information. (C _A)	63	B2 (59–66)	10		
	1.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	12		
		Speaking	Can maintain rapport during a negotiation using personal pronouns of inclusion (i.e. 'we' vs. 'I, you'). (P)	58	B1+ (51–58)	12		
			Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59-66)	12		
			Can encourage agreement during group discussions by indicating the areas where people have the same opinion. (P)	68	B2+ (67-75)	13		
			Can maintain rapport during a negotiation using personal pronouns of inclusion (i.e. 'we' vs. 'l, you'). (P)	58	B1+ (51–58)	13		
			Can encourage agreement in meetings using fixed expressions. (P)	59	B2 (59–66)	13		
	1.4	Speaking	Can give a short, rehearsed talk or presentation on a familiar topic. (C_A)	53	B1+ (51–58)	15		

	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)
.0	1.5	Reading	Can extract key details from a company blog or article. (P)	53	B1+ (51–58)	16
0		Writing	Can organise a work-related email to emphasise the main point. (P)	59	B2 (59–66)	16
			Can use appropriate outlines to organise ideas. (P)	58	B1+ (51–58)	16
	BW1	Listening	Can identify the main reasons for and against an argument or idea in a discussion delivered in clear standard speech. (P)	59	B2 (59–66)	88
	8		Can understand problem and solution relationships in informal conversation. (P)	58	B1+ (51–58)	88
		0.	Can recognise that a speaker is expressing concerns in a formal discussion. (P)	60	B2 (59–66)	88
		Speaking	Can discuss a plan of action for dealing with a work-related task. (P)	59	B2 (59–66)	89
			Can justify a viewpoint on a topical issue by discussing pros and cons of various options. (C _A)	60	B2 (59–66)	89
		Writing	Can write a simple business proposal with supporting details. (P)	59	B2 (59–66)	89
						3033
						3

UNIT 2 Training and development

	UNI	F 2 Trai	ning and developme	nt					
S		Grammar: Modals in the passive voice; Linking words for reasons and purpose							
	Vocabu	Jlary: Train	ing and development						
on o		onal langu	age: Exchanging ideas; Facilitat	ing a d	discussion; R	equests			
	R ESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)			
	2.1	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	18			
		QX	Can understand the speaker's point of view on most topics delivered at natural speed and in standard						
			language. (CJ_A)	65	B2 (59–66)	18			
		Speaking	Con justify and sustain views clearly by providing relevant explanations and						
			arguments, (C _A)	60	B2 (59–66)	19			
	2.2	Listening	Can understand cause and effect relationships in informal conversation at natural speed. (P)	65	B2 (59–66)	20			
			Can understand the speaker's point of view on most topics delivered						
			at natural speed and in standard language. (CJ _A)	65	B2 (59–66)	20			
		Speaking	Can describe in detail why they agree or disagree with a suggested work- related change. (P)	64	B2 (59–66)	21			
	2.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59-66)	22			
		Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59-66)	22			
			Can politely interject while someone else is speaking during a work- related meeting. (P)	62	B2 (59-66)	23			
			Can encourage decision-making in meetings using fixed expressions. (P)		B2 (59–66)	23			
			Can lead a discussion, expanding and developing ideas, if given time in advance to prepare. (P)	64	B2 (59–66)	23			
			•						

	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)
	2.4	Listening	Can extract the key details from discussions in meetings conducted in clear, standard speech. (P)	57	B1+ (51–58)	24
		Speaking	Can lead a discussion, expanding and developing ideas, if given time in advance to prepare. (P)	64	B2 (59–66)	24, 25
20	2.5	Reading	Can infer the meaning of words from context in work-related documents on familiar topics. (P)	59	B2 (59–66)	26
	9	Writing	Can systematically develop an argument giving the reasons for or against a point of view. (P)	67	B2+ (67–75)	26
			Can support a main idea with examples and reasons. (P)	57	B1+ (51–58)	26
	BW2	Reading	Can scan a long text or a set of related texts in order to find specific information. (C _A)	63	B2 (59-66)	90
		Listening	Can identify the main reasons for and against an argument or idea in a discussion delivered in clear standard speech. (P)	59	B2 (59–66)	90
		Reading	Can interpret the main message from complex diagrams and visual information. (P)	62	B2 (59–66)	90
		Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59–66)	91
			Can ask open-ended questions to better understand the specific details of a problem. (P)	60	B2 (59–66)	91
			Can respond to clearly expressed questions on a presentation they have given. (C _A)			91
					B2 (59-66)	202

UNIT 3 Finance

0		T 3 Fina		D		l				
		Grammar: Expressing certainty and probability; Position of adverbs and adverbial phrases; Articles – <i>a/an, the,</i> no article								
	Vocab	ulary: Finar	nce and economic crises							
an _b		-	age: Responding to bad news; ful phrases for annual report s	-	-	ion and				
	RESSO	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)				
	3.1	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	28				
		Q.	Can follow changes of topic in factual TV news items and form an idea of the main content. (C)	61	B2 (59–66)	28				
		Speaking	Can bring relevant personal experiences into a conversation to							
			<i>illustrate a point. (P)</i> Can collate information from several written sources and summarise the	60	B2 (59–66)	29				
			ideas orally. (C _A)	57	B1+ (51–58)	29				
	3.2	Reading	Can scan a long text or a set of related texts in order to find specific information. (C _A)	63	B2 (59–66)	30				
		Speaking	Can describe in detail why they agree or disagree with a suggested work- related change. (P)	64	B2 (59–66)	31				
	3.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	32				
			Can extract the key details from discussions in meetings conducted in clear, standard speech. (P)	57	B1+ (51-58)	32				
		Speaking	Can bring relevant personal experiences into a conversation to illustrate a point. (P)	60	B2 (59-66)	32				
			Can politely interject while someone else is speaking during a work-							
			related meeting. (P) Can adjust their tone of voice to express empathy when delivering	62	B2 (59–66)	33				
			bad news to a colleague or client. (P)	63	B2 (59–66)	33				

	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)
2	3.4	Listening	Can understand the details of a complex telephone order for goods or services. (P)	68	B2+ (67–75)	34
0		Speaking	Can clarify information and check understanding on the phone. (P)	54	B1+ (51–58)	35
	3.5	Reading	Can infer the meaning of words from context in work-related documents on familiar topics. (P)	59	B2 (59–66)	36
		Writing	Can write a short analysis of a business trend in their own professional field. (P)	62	B2 (59–66)	36
			Can support a main idea with examples and reasons. (P)	57	B1+ (51–58)	36
	BW3	Listening	Can extract the key details from discussions in meetings conducted in clear, standard speech. (P)	57	B1+ (51–58)	92
		°C C	Can distinguish between relevant and irrelevant content in extended informal speech. (P)	60	B2 (59–66)	92
		Speaking	Can explain information in detail in graphs and charts. (P)	66	B2 (59–66)	92
			Can evaluate the advantages and disadvantages of different options during a discussion. (P)	64	B2 (59–66)	93
			Can justify the reasons for a particular decision or course of action. (P)	62	B2 (59–66)	93
		Writing	Can write a simple summary of the decisions made in a meeting. (P)	58	B1+ (51–58)	93
			Q	3		

UNIT 4 Digital business

	UNII	4 Digi	tal business					
S	Grammar: Zero, First and Second conditionals; Linkers; Noun phrases to replace verb phrases							
	Vocabu	lary: Digita	al business and technology					
		-	age: Keeping a meeting on trac seful phrases for business pro			ment		
	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)		
	4.1	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	38		
		97	Can understand the speaker's point of view on most topics delivered at natural speed and in standard language. (CJ _A)	65	B2 (59–66)	38		
		Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments, (C _A)	60	B2 (59–66)	39		
			Can present a summary of a straightforward business proposal. (P)	60	B2 (59–66)	39		
	4.2	Listening	Can understand specialised vocabulary used in presentations or discussions within their field. (P)	66	B2 (59–66)	40		
		Speaking	Can clearly and concisely describe a product or a service within their field. (N2007A)	63	B2 (59–66)	41		
		Writing	Can write instructions on how to use a device or product. (P)	56	B1+ (51–58)	41		
	4.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	42		
			Can understand the speaker's point of view on most topics delivered at natural speed and in standard language. (CJ _A)	65	B2 (59-66)	42		
		Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59-66)	42		
			Can manage discussion on familiar topics confirming comprehension, inviting others in, etc. (C _A)	65	B2 (59–66)	43		
			Can respond to interruptions in a meeting using fixed expressions. (P)	54	B1+ (51–58)	43		
			Can manage discussion on familiar topics confirming comprehension, inviting others in, etc. (C _A)	65	B2 (59–66)	43		

<u> </u>	stening beaking	Can understand a course of action suggested during a negotiation. (P)	67		
Sŗ	beaking		67	B2+ (67–75)	44
	-	Can encourage decision-making in meetings using fixed expressions. (P)	60	B2 (59–66)	45
		Can suggest solutions to problems and explain why they would work. (P)	60	B2 (59–66)	45
5 W	riting	Can check and correct spelling, punctuation and grammar mistakes in long written texts. (P)	72	B2+ (67–75)	46
		Can clearly signal problem and solution relationships in structured text. (P)	62	B2 (59–66)	46
		Can write a simple business proposal with supporting details. (P)	59	B2 (59–66)	46
N4 Re	eading	Can scan a long text or a set of related texts in order to find specific	62		0.4
	0	Can identify the main conclusions in a text that presents and contrasts	63	<u>57-66)</u>	94
		Way. (Ca)	59	B2 (59–66)	94
Sp	beaking	Can give the advantages and disadvantages of various options on a topical issue (CA)	60	B2 (59–66)	94
Li	stening	Can understand in detail work-			95
N4 Sp	beaking	Can describe future plans and intentions in detail, giving degrees of			95
N4 W	riting	Can write a brief standard report conveying factual information, stating			
∧ ∧	/4 Re Sp Li: /4 Sp	 Reading Speaking Listening Speaking 	1/4ReadingCan scan a long text or a set of related texts in order to find specific information. (C_A)1/4ReadingCan scan a long text or a set of related texts in order to find specific information. (C_A)1/4Can identify the main conclusions in a text that presents and contrasts arguments in a clearly signalled way. (C_A)1/4SpeakingCan give the advantages and disadvantages of various options on a topical issue. (C_A)1/4SpeakingCan understand in detail work- related phone messages. (P)1/4WritingCan write a brief standard report	Image: Weight of the second	Image: Addition of the second secon



UNIT 5 Performance

Grammar: Linking words and concessive clauses; Phrasal verbs Vocabulary: Rewarding performance

Functional language: Responding to challenging feedback, Leading and participating in review meetings; Positive comments and constructive criticism

LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)
5.1	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	48
	Q.	Can recognise the speaker's point of view in a structured presentation. (P)	63	B2 (59–66)	48
	Speaking	Can justify a viewpoint on a topical issue by discussing pros and cons of various options. (C _A)	60	B2 (59-66)	49
	Writing	Can write a simple summary of the decisions made in a meeting. (P)	58	B1+ (51–58)	49
5.2	5.2 Reading	Can identify the main conclusions in a text that presents and contrasts arguments in a clearly signalled way. (C_A)	59	B2 (59-66)	50, 51
		Can scan a long text or a set of related texts in order to find specific information. (C_A)	63	B2 (59–66)	50
	Speaking	Can show interest and appreciation in conversation using a range of expressions. (P)	60	B2 (59-66)	51
5.3	5.3 Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59-66)	52
	Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59-66)	52
		Can give detailed feedback about someone's performance on a familiar task or project. (P)	67	B2+ (67–75)	53

5.4 Listening Can extract the key details from discussions in meetings conducted in clear, standard speech. (P) 57 B1+ (51-58) 54 Speaking Can give a detailed update on a work-related project. (P) 67 B2+ (67-75) 54 Can describe the personal significance of events and experiences in detail. (CA) 63 B2 (59-66) 54 5.5 Reading Can infer the meaning of words from context in work-related documents on familiar topics. (P) 59 B2 (59-66) 56 Can write a summary of the decisions and action items identified during a meeting. (P) 66 B1+ (51-58) 56 BW5 Listening Can write a summary of the decisions and action items identified during a meeting. (P) 57 B1+ (51-58) 96 Can extract the key details from discussions in meetings conducted in clear, standard speech. (P) 57 B1+ (51-58) 96
Can understand written feedback about what they are doing well and what they need to improve on in their job performance. (P)56B1+ (51–58)56WritingCan write a summary of the decisions and action items identified during a meeting. (P)66B2 (59–66)56BW5ListeningCan extract the key details from discussions in meetings conducted in clear, standard speech. (P)57B1+ (51–58)96Can identify details that support aCan identify details that support a57B1+ (51–58)96
Can understand written feedback about what they are doing well and what they need to improve on in their job performance. (P)56B1+ (51–58)56WritingCan write a summary of the decisions and action items identified during a meeting. (P)66B2 (59–66)56BW5ListeningCon extract the key details from discussions in meetings conducted in clear, standard speech. (P)57B1+ (51–58)96Can identify details that support aCan identify details that support a57B1+ (51–58)96
Can understand written feedback about what they are doing well and what they need to improve on in their job performance. (P) 56 B1+ (51–58) 56 Writing Can write a summary of the decisions and action items identified during a meeting. (P) 66 B2 (59–66) 56 BW5 Listening Con extract the key details from discussions in meetings conducted in clear, standard speech. (P) 57 B1+ (51–58) 96 Can identify details that support a
Can understand written feedback about what they are doing well and what they need to improve on in their job performance. (P) 56 B1+ (51–58) 56 Writing Can write a summary of the decisions and action items identified during a meeting. (P) 66 B2 (59–66) 56 BW5 Listening Can extract the key details from discussions in meetings conducted in clear, standard speech. (P) 57 B1+ (51–58) 96 Can identify details that support a
WritingCan write a summary of the decisions and action items identified during a meeting. (P)66B2 (59–66)56BW5ListeningCon extract the key details from discussions in meetings conducted in clear, standard speech. (P)57B1+ (51–58)96Can identify details that support a
BW5 Listening Can extract the key details from discussions in meetings conducted in clear, standard speech. (P) 57 B1+ (51–58) 96 Can identify details that support a
Can identify details that support a
point of view when taking part in a
general discussion. (P)59B2 (59–66)96Can identify the main reasons for and against an argument or idea in a discussion delivered in clear standard speech. (P)59B2 (59–66)96
SpeakingCan develop an argument giving reasons in support of or against a particular point of view. (N2000)63B2 (59–66)96
Can develop a clear argument with supporting subsidiary points and relevant examples. (C_A) 66B2 (59–66)96

UNIT 6 Ethics

	UNII	6 Ethi	es					
9	Grammar: Third conditional; Linking words for causes and results							
	Vocabu	llary: Busin	ess ethics					
370	Functio	onal langua	age: Voicing and responding to news, current news and future		-	a product		
	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)		
	6.1	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	58		
		0,	Can understand the speaker's point of view on most topics delivered at natural speed and in standard language. (CJ _A)	65	B2 (59–66)	58		
		Speaking	Can give detailed answers to questions in a face-to-face survey. (P)	61	B2 (59–66)	59		
		Writing	Can write a structured text clearly signalling main points and supporting details. (P)	62	B2 (59–66)	59		
	6.2	Listening	Can understand main points and check comprehension by using contextual clues. (C _A)	64	B2 (59–66)	60		
			Can recognise when examples are being given in a structured presentation on an unfamiliar topic. (P)	61	B2 (59–66)	60		
		Speaking	Can talk about possibilities in the past with precision. (P)	60	B2 (59–66)	61		
	6.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59-66)	62		
			Can recognise that a speaker is expressing concerns in a formal discussion. (P)	60	B2 (59–66)	62		
		Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59–66)	62		
			Can express specific concerns about a work-related issue. (P)	59	B2 (59–66)	63		
		Listening	Can recognise that a speaker is expressing concerns in a formal discussion. (P)	60	B2 (59–66)	63		

GE(S)	PAGE(S	CEFR	GSE	LEARNING OBJECTIVE	SKILL	LESSON
	64	B2 (59–66)	59	Can identify the main reasons for and against an argument or idea in a discussion delivered in clear standard speech. (P)	Listening	6.4
				Can describe objects, possessions and products in detail, including their characteristics and special	Speaking	6.5
	64	B2 (59–66)	59	features. (P) Can clearly and concisely describe a product or a service within their		
	65	B2 (59–66)	63	field. (N2007A)	Reading	
	66	B2 (59–66)	64	<i>Can infer the meaning of words from context in work-related documents or publications on unfamiliar topics. (P)</i>	Reading	0.5
	66	B2 (59–66)	65	Can express news and views effectively in writing and relate to those of others. (C)	Writing	
	98	B2 (59-66)	63	Can scan a long text or a set of related texts in order to find specific information. (C _A)	Reading	BW6
	98	B2 (59–66)	65	Can understand most of a radio programme aimed at a general audience. (P)	Listening	
	98	B2 (59–66)	65	Can extract the main points from news items, etc. with opinions, arguments and discussion. (C _A)		
	98	B2 (59–66)	60	Can give the advantages and disadvantages of various options on a topical issue. (C _A)	Speaking	
	98	B2 (59–66)	59	Can discuss options and possible actions. (P)		
2.3	20					
	2	0				

UNIT 7 Time management

	UNIT 7 Time management						
Gram	Grammar: Adverbials and time expressions; Prepositions of time Vocabulary: Managing time						
Vocab							
		lage: Discussing priorities; Deal blems, reasons and required ac		th difficulties	in		
LESSO	N SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)		
Ż	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	68		
	0.	Can identify the main reasons for and against an argument or idea in a discussion delivered in clear standard					
		speech. (P)	59	B2 (59–66)	68		
	Speaking	Can bring relevant personal experiences into a conversation to	<u> </u>		<u> </u>		
		<i>illustrate a point. (P)</i> Can justify and sustain views clearly by providing relevant explanations	60	B2 (59–66)	69		
		and arguments. (C_A)	60	B2 (59–66)	69		
7.2	Reading	Can make inferences or predictions about the content of newspaper and magazine articles from headings, titles or headlines. (P)	60	B2 (59–66)	70		
		Can extract key details from an article on a business-related topic. (P)	63	B2 (59-66)	70		
		Can summarise, comment on and discuss a wide range of factual and imaginative texts. (C _A)	66	B2 (59–66)	70		
	Speaking	Can ask questions about challenges someone may be facing in their job. (P)	61	B2 (59-66)	71		
7.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59-66)	72		
		Can recognise that a speaker is expressing concerns in a formal discussion. (P)	60	B2 (59–66)	72 72		
	Speaking	Can bring relevant personal experiences into a conversation to illustrate a point. (P)	60	B2 (59–66)	72		
		Can ask for a detailed update on a work-related project. (P)	65	B2 (59–66)	73		

	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)
2	7.4	Listening	Can recognise indirect disagreement expressed through modifiers used during a negotiation. (P)	67	B2+ (67–75)	74
		Speaking	Can propose action to be taken to resolve a conflict in a simple	C A		75
		Reading	negotiation using fixed expressions. (P) Can understand factual details in	64	B2 (59–66)	75
6	7.5	Reading	work-related emails. (P) Can infer the meaning of words from	56	B1+ (51–58)	75
		0	context in work-related documents on familiar topics. (P)	59	B2 (59–66)	76
		Writing	Can write a brief standard report conveying factual information,			
			stating reasons for actions. (C _A) Can support a main idea with	61	B2 (59–66)	76
			examples and reasons. (P)	57	B1+ (51–58)	76
	BW 7	Listening	Can understand in detail work-related phone messages. (P)	61	B2 (59–66)	100
		Speaking	Can recommend a course of action, giving reasons. (P)	62	B2 (59–66)	100
			Can discuss details of a work-related task (e.g. deadlines, specifications). (P)	59	B2 (59–66)	100
		Writing	Can write an effective and informative summary. (P)	67	B2+ (67–75)	100

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	UNIT 8 Change Grammar: Reported speech and reporting verbs; Passive voice with reporting verbs							
3								
	Vocabulary: Change management							
		-	age: Coaching and mentoring; rases for a press release	Leadii	ng a brainsto	rming		
•	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)		
	8.1	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	78		
		Qx	Can follow a wide range of factual and creative texts and summarise themes					
			and opinions. (C _A)	70	B2+ (67–75)	78		
		Speaking	Can describe their reasons for resisting a change. (P)	61	B2 (59–66)	79		
			Can express understanding about someone's reaction to change. (P)	61	B2 (59–66)	79		
			Can describe in detail why they agree or disagree with a suggested work- related change. (P)	64	B2 (59–66)	79		
	8.2	Listening	Can understand main points and check comprehension by using contextual clues. (C _A)	64	B2 (59–66)	80		
			Can understand the speaker's point of view on most topics delivered at natural speed and in standard language. (CJ _A)	65	B2 (59–66)	80		
		Speaking	Can describe the personal significance of events and experiences in detail. (C _A)	63	B2 (59-66)	81		
			Can narrate a story in detail, giving relevant information about feelings and reactions. (P)	67	B2+ (67- 75)	81		
						20		

	LESSON	SKILL	LEARNING OBJECTIVE	GSE	CEFR	PAGE(S)
	8.3	Listening	Can extract specific details from a TV programme on a work-related topic. (P)	65	B2 (59–66)	82
		Speaking	Can justify and sustain views clearly by providing relevant explanations and arguments. (C _A)	60	B2 (59–66)	82
5			Can ask open-ended questions to better understand the specific details of a problem. (P)	60	B2 (59–66)	83
			Can give advice on a wide range of subjects. (P)	66	B2 (59–66)	83
			Can give detailed feedback about someone's performance on a familiar task or project. (P)	67	B2+ (67-75)	83
	8.4	Speaking	Can lead a discussion, expanding and developing ideas, if given time in advance to prepare. (P)	64	B2 (59–66)	85
		100	Can lead a discussion so that the group is able to make a decision. (P)	69	B2+ (67–75)	85
			Can evaluate the advantages and disadvantages of different options during a discussion. (P)	64	B2 (59–66)	85
			Can encourage discussion by inviting others to join in, say what they think, etc. (C _A)	62	B2 (59–66)	85
	8.5	Writing	Can check and correct spelling, punctuation and grammar mistakes in long written texts. (P)	72	B2+ (67–75)	86
			Can write a detailed summary of work-related information. (P)	73	B2+ (67–75)	86
	BW 8	Reading	Can summarise, comment on and discuss a wide range of factual and imaginative texts. (C _A)	66	B2 (59–66)	102
		Listening	Can identify the main reasons for and against an argument or idea in a discussion delivered in clear standard speech. (P)	59	B2 (59-66)	103
		Speaking	Can give detailed opinions during work-related meetings if provided with sufficient background information. (P)	66	B2 (59-66)	103
			Can recommend a course of action, giving reasons. (P)	62	B2 (59-66)	103
			Can report the opinions of others. (P)	58	B1+ (51–58)	103



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